

# Roman Catholic Community of the Tonawandas

FAMILY # 18



<b>JOB TITLE:</b>	Campus Minister	<b>JOB CATEGORY:</b>	School & Parish
<b>Department/Group:</b>	Youth	<b>Full Time/Part Time</b>	Full-Time
<b>Office Location</b>	St. Christopher & St. Amelia School & Faith Formation	<b>Travel required:</b>	Between Family sites and other travel as required
<b>Salary</b>	\$30,000-\$35,000	<b>Benefits</b>	Offered (health & dental)
<b>Contact</b>	Rev. Michael LaMarca (pastor@rcct.faith)	<b>Date posted:</b>	April 24, 2025

## APPLICATIONS ACCEPTED BY:

**Email** [pastor@rcct.faith](mailto:pastor@rcct.faith) **Subject line:** Campus Minister

## JOB DESCRIPTION

### Role and Responsibilities

The Campus Minister (CM) for the Roman Catholic Community of the Tonawandas would work closely with both St. Amelia and St. Christopher schools, along with Faith Formation for the Family, in enhancing existing programs and creating new ways of engagement in the faith for the students. The Minister would also work with the Youth Minister in growing youth ministry and young adult group(s) that are engaging the targeted demographics in the faith outside of classroom settings.

### Schools

Serving as a liaison between the schools and the Faith Formation Office for the Family, the CM would ensure the most up to date curriculum is being implemented. The CM would be responsible for school retreats and would be focused on sacramental prep for both the schools and the Faith Formation Office.

The CM would create and advise "Liturgy Club" for the schools and be responsible for weekly school liturgies as well as monthly school Masses at St. Amelia and St. Christopher Churches.

The CM may be responsible for teaching religion classes at both St. Amelia and St. Christopher Schools.

### OCIA for Children/Students

The CM would work with a team to create an O.C.I.A. program for students/families of the schools who seek the sacraments to be received into the Catholic Church.

### Faith Formation

Work with the Faith Formation office in creating retreat experiences as well as ways to enhance the classroom experiences for Faith Formation students. The CM would look for creative ways to engage students and parents/guardians.

### Young Adult Ministry

Work with existing Young Adult Ministry for growth and engagement.

### Qualifications

Knowledge and understanding of the teachings and mission of the Catholic Church

Bachelor's degree in religion or other ministry related field.

Excellent computer skills and knowledge of the newest applications of social media.

Strong communication and organization skills.

Must be able to work independently but also build relationships with other staff and parishioners, especially school personnel and students.

Must understand the importance of serving schools and parishes within the Family of Parishes.

**Expected Hours of Work**

Most work will take place during regularly scheduled school hours with some hours expected outside of the normal workday. The CM may be asked to be part of Family committees formed for certain events.

**Reports to**

Pastor, Senior Parochial Vicar, Principals, and Business Manager(direct). Works with Faith Formation Director.

**Collaborates with**

Faith Formation Director and Youth Minister

**Interested parties should submit resume/cover letter to pastor at above email address.**

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**\*\* Family # 18 is an equal opportunity employer**

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**Last updated by:** Pastor April 24, 2025

Family Offices  
2660 Niagara Falls Blvd.  
Tonawanda, NY 14150  
(716)692-2660